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EIN:	71-0976333
NAICS:	454111, 511120, 511130, 511199, 512230, 512290, 519130, 541430, 541490, 541613, 541810, 541820, 541830, 541890, 711310, 711320, 711410
SIC:	2721, 7311, 7312, 7313, 7319, 7331, 7336, 7389, 8743
SAN:	256-4041
DUNS:	019272132
CAGE :	5GN23
Business Types:	23, 27, 2X, 77, 95, ME, OY, VW

“Bringing LĀFter Back to Business”™
“Working to Live ... *not* Living to Work”™

**NON-PROFIT CORPORATION
FORMATION TEMPLATES
STATE of DELAWARE**

*Although these forms are all you need to
successfully form a non-profit
corporation, these are templates.
We recommend that you seek CPA and
professional counsel for your business
creation specifics.*

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September 26, 2012

***CERTIFICATE OF INCORPORATION – DELAWARE* A**
 ***CERTIFICATE of INCORPORATION*..... 1**
***CERTIFICATE OF INCORPORATION FILING COVER LETTER – DELAWARE* B**
 ***Cover Letter*..... 1**
***BYLAWS – DELAWARE*..... C**
 ***BY-LAWS*..... 1**
***MINUTES OF ORGANIZATIONAL MEETING – DELAWARE* D**
 ***MINUTES OF ORGANIZATIONAL MEETING*..... 1**
***BOARD OF DIRECTORS MEETING NOTES – DELAWARE* E**
 ***BOARD OF DIRECTORS MEETING*..... 1**

SAMPLE FORM

CERTIFICATE OF INCORPORATION – DELAWARE

Helpful Resources

CORPORATE FORMS AND CERTIFICATES FOR AN EXEMPT CORPORATION - Effective August 1, 2009

<http://corp.delaware.gov/corpxformsexemptcorp09.shtml>

Certificate of Incorporation for Exempt Corporation Template

http://corp.delaware.gov/Inc_Exempt.pdf

Why Corporations Choose Delaware - eBook

http://www.corp.delaware.gov/whycorporations_web.pdf

CHAPTER 1. GENERAL CORPORATION LAW | Subchapter I. Formation

<http://delcode.delaware.gov/title8/c001/sc01/index.shtml>

CHAPTER 1. GENERAL CORPORATION LAW | Subchapter XVII. Miscellaneous Provisions

<http://delcode.delaware.gov/title8/c001/sc17/index.shtml>

CHAPTER 5. CORPORATION FRANCHISE TAX

<http://delcode.delaware.gov/title8/c005/index.shtml>

CHAPTER 1. GENERAL CORPORATION LAW | Subchapter IV. Directors and Officers

<http://delcode.delaware.gov/title8/c001/sc04/>

CHAPTER 1. GENERAL CORPORATION LAW | Subchapter III. Registered Office and Registered Agent

<http://delcode.delaware.gov/title8/c001/sc03/index.shtml>

List of Delaware Registered Agents (website)

<http://corp.delaware.gov/agents/agts.shtml>

Certificate of Change of Agent Exempt Corporation Template

<http://corp.delaware.gov/corp-coaexempt09.pdf>

**STATE of DELAWARE
CERTIFICATE of INCORPORATION
A NON-STOCK CORPORATION**

"[Operating Business Name]"

THE UNDERSIGNED natural person being the age of eighteen (18) years or more, acting as incorporator of a corporation under provisions of 8 Del. C. §§ 102 and 391 (j) of the General Corporate Law of the State of Delaware and the Delaware Nonprofit Corporation Act, adopts the following Certificate of Incorporation for such corporation:

**ARTICLE I
CORPORATE NAME**

1.1 The name of the corporation is "[Operating Business Name]" .

**ARTICLE II
DURATION**

2.1 The period of duration of this corporation is perpetual.

**ARTICLE III
PURPOSES**

3.1 The corporation is organized exclusively for charitable and educational purposes, and not for profit, including:

(a) To act and operate exclusively as a nonprofit corporation pursuant to the laws of the State of Delaware and to act and operate as a charitable organization in lessening the burdens of government, providing relief of the poor, the hungry, the homeless, and distressed by educational training program, self-help program, providing financial support and providing food and clothing to the aforesaid.

(b) To engage in any and all activities and pursuits, and to support or assist such other organizations, as may be reasonably related to the foregoing and following purposes.

(c) To engage in any and all other lawful purposes, activities and pursuits, which are substantially similar to the foregoing and which are or may hereafter be authorized by Section 501(c)(3) of the Internal Revenue Code and are